

# Mecklenburg County Council, Boy Scouts of America

## Council Advancement Committee

USING THE EAGLE SCOUT SERVICE PROJECT WORKBOOK

- AND -

SUBMITTING THE "PROJECT PROPOSAL" FOR FINAL APPROVAL

1. The Eagle Scout Service Project Workbook, No. 512-927, is required to be used to develop and complete the service project for Requirement #5 for the Eagle Scout Award.

Before beginning the "Project Proposal" section, it is highly recommended that the Scout read and understand the entire workbook.

The workbook is available from the National Council as a fillable PDF file. An online link to it can be found on the Mecklenburg County Council website in the "Eagle Scout Info" section. If a field is too small, or the lettering becomes unreadable, it is permissible to attach additional sheets to ensure readability.

2. The "Project Proposal" section of the workbook, pages B-E, after being approved by the unit leader, unit committee and beneficiary, must be approved by the District Reviewer. This is the final approval necessary before the Scout is eligible to start working on his project.
3. The District Reviewers meet the **second Thursday of each month** prior to the District Roundtable Meeting at the same location. Any "Project Proposal" to be reviewed by District Reviewers must be submitted by the Scout or his representative at the District Review meeting.

Please note: Proposal Page B of the workbook entitled "Contact Information" must also be submitted as part of the proposal package. Do not complete the Council or District Project Approval Representative" section of this form. It will be completed by the District Reviewer at the Project Review Meeting.

Also, please note that no final approval will be granted by the District Reviewer without the Scout's signature in the "Candidate's Promise" box on "Proposal Page E."

4. Upon reviewing the "Project Proposal," the District Reviewer will normally resolve any questions or concerns at the time the review takes place. If a resubmittal is necessary for additions or corrections, the Scout will be informed. The Scout will resubmit the revised proposal to the Committee for another final approval review at a subsequent Project Review Committee Meeting.

Please note: For expediency of the project approval, it is highly recommended the Scout personally attend the Project Review Committee Meeting to represent his project and to answer any questions that may arise. Those Scouts attending will have the opportunity to be first in the review process.

5. If the "Project Proposal" is approved by the District Reviewer at the Project Review Committee Meeting, the proposal packet is signed by the reviewer and returned to the Scout. The Scout is eligible to start working his project immediately after District Reviewer approval.